

Draft School District Budget Development Timeline FY2021

Updated as of---> 11/7/2019

Activity	WSESD	WSESDtopics	WSESU	WSESUtopics	VTSD
1 Special Ed.Service Plan developed by WSESU for AOE	10/16		10/16		11/18
2 Finance Com. & Board review Budget Planning Timeline	11/6				
3 CO review assumptions with Principals/Leadership team	11/7		11/12		
4 Budget System Review with Principals/Lead Team	11/7				
5 Special Ed Service Plan Prel. Review w Principals	11/12				
6 Admin/Staff review/update Strategic & Action Plans	11/17				
7 Admin. review of enrollment, Census to AOE by Nov 7.	11/17		11/18	Curric/Services/Grants	
8 Admin. review staffing assignments	11/17		11/25	Alloc. Methods,Admin	
9 Staff submits budget requests & rationale to admin/input to Budget System	11/19		12/2	Special Education	
10 CO review draft budget with Principals	11/26				
11 AOE Prelim funding law assumptions available	12/15	Secondary grades			12/15
12 1st Draft budget presented to School Board for review	12/18	Elementary grades			12/2
13 2nd Draft budget presented to School Board for review	1/8	Special Education			
14 AOE Updated funding law assumptions if available					
15 3rd Draft budget presented to School Board for review	1/22	Capital Plans, AOE funding, Summary			12/16
16					
17 Budget approved by School Board	2/5		12/11	Board Approval	1/13
18					
19 Public Information Meeting	2/5				1/13
20 Prepare Superintendent, Principal and Board Reports	2/13		12/12		1/13
21 Forward budget & reports to Town office-Public distribution	2/25	later 10 days prior meet	2/25		1/16
22 Approve Warning & Post information & annual budget meeting	2/5	To be posted 2/6/19			1/27
23 Report Board approved budget to AOE	2/15				2/6
24 Public budget information meeting [official hearing]	3/10				2/24
25					
26 Public School District Annual/Town meeting - budget vote	3/17				3/2
27					
28 Issue Teacher Contracts	3/30				
29 Issue Support Staff Contracts	5/14				
30 Revenue budget assump.confirmed [legislative session]	7/3				
31 Voter approved budget reported AOE - to set tax rates	7/6				
32 Implement budget plan	7/1				
33 State Tax dept. notifies select board school tax rates	7/16				
34 AOE distributes "Cash flow" document to Town,	9/10				
35 notification of distribution of tax revenues to school					
36 and to/from State Education Fund [Act 68]					
37					
38 Standard Board meeting cycles as of 11/06/19: cc: Finance Committee/School Boards:	Board meetings 1st & 3rd Wednesday	Finance Committee meetings start 8am	quarterly 11/18/2019		2nd&4th Mon. 11/18/2019