

School District Budget Development Preliminary Timeline FY2023

Draft Timeline as of --->

10/12/2021

10/21/21

Activity	WSED	WSED Topics	WSESU	WSESUtopics	VTSD Draft
Budget Timeline Planning with Leadership Team	10/8/2021				10/8/21
Finance Committee draft budget prelim timeline/format of vote	10/12/2021				
Special Ed. Service Plan developed by WSESU for AOE	10/25/2021				10/25/21
CO review assumptions with Principals/Leadership team	10/20/2021				10/20/21
Budget System review with Principals/Lead Team	10/20/2021				10/20/21
Special Ed Service Plan Prel. review with Principals	11/1/2021				11/1/21
Admin/Staff review/update Strategic & Action Plans	11/2/2021				10/26/21
Admin. review of enrollment, Census to AOE by Nov 7.	11/7/2021				11/7/21
Admin. review staffing assignments & ratios, class sizes	11/7/2021				11/14/21
Staff submits budget requests & rationale to admin/input to Budget System	11/8/2021				11/15/21
Board review Budget Planning Timeline, Ballot Format	11/9/2021				11/8/21
CO review draft budget with Principals	11/12/2021				11/19/21
<i>AOE Preliminary funding law assumptions available, Tax Commissioners Recommendations</i>	12/15/2021				12/15/21
1st Draft budget presented to School Board for review	12/21/2021	Regular Education	12/1	Admin/Instruction & Grants	12/20/21
2nd Draft budget presented to School Board for review	1/11/2022	Special Ed. Capital Improve		Special Education & Alloc. Methods	1/10/22
<i>AOE Updated funding law assumptions if available</i>	1/13/2022	Tax Impact Estimates	12/8		1/13/22
3rd Draft budget presented to School Board for review	1/25/2022	Capital Plans, AOE funding, Summary	12/15	Food Svs. & Revenue, 6pm	1/24/22
Budget approved by School Board	1/25/2022		12/22	Board Approval	1/24/22
Public Information Meeting	1/25/2022		12/23		1/24/22
Prepare Superintendent, Principal and Board Reports	1/25/2022				1/24/22
Approve & Post Warning of Annual District Meeting	2/8/2022	No earlier than 40 no less than 30 days prior meeting			1/24/22
Provide Printer with Annual Report data files, CC Town Offices	2/13/2022				review
Forward budget & reports to Town office for Public distribution	2/23/2022	no later than 10 days prior meeting	2/23		review
Report Board approved budget to AOE	3/3/2022				2/3/2022
Public budget information meeting [official hearing]	3/8/2022	Within 10 days of meeting			2/8/2022
Public School District Annual meeting	3/15/2022	Ballot Format TBD			2/28/2022
Format of Annual Meeting Vote	Covid Contigent	Traditional Floor Vote			Australian Ballot 3/1/22
Issue Teacher Contracts	3/30/2022				3/30/2022
Issue Support Staff Contracts	5/14/2022				5/14/2022
Revenue budget assump.confirmed [legislative session]	5/24/2022				5/9/2022
Voter approved budget reported AOE - to set tax rates	5/27/2022				5/12/2022
Implement budget plan	7/1/2022				7/1/2022
State Tax dept. notifies select board school tax rates	7/16/2022				7/16/2022
AOE distributes "Cash flow" document to Towns, notification of Tax revenues to/from; Town municipality, VT Education Fund, and Public Schools	9/10/2022				9/10/2022
Board meeting cycles as of 7/01/21:	Board meetings		Monthly		2nd&4th Mon.
cc: Finance Committee/School Board:	2nd & 4th Tuesdays				
	10/12/2021, 11/09/21		10/13/2021		