

School District Budget Development Timeline FY2022 Prelim Draft

Updated as of---> 10/7/2020

Activity	WSESD	WSESD Topics
1 Budget Timeline Planning	9/28	
2 School Board Guidance draft budget assumptions	10/7	
3 Special Ed. Service Plan developed by WSESU for AOE	10/15	
4 Finance Com. & Board review Budget Planning Timeline	11/4	
5 CO review assumptions with Principals/Leadership team	11/6	
6 Budget System review with Principals/Lead Team	11/9	
7 Special Ed Service Plan Prel. review with Principals	11/9	
8 Admin/Staff review/update Strategic & Action Plans	11/16	
9 Admin. review of enrollment, Census to AOE by Nov 7.	11/16	
10 Admin. review staffing assignments & ratios, class sizes	11/17	
11 Staff submits budget requests & rationale to admin/input to Budget System	11/20	
12 CO review draft budget with Principals <i>AOE Preliminary funding law assumptions available, Tax</i>	11/25	
13 <i>Commissioners Recommendations</i>	12/15	
14 1st Draft budget presented to School Board for review	12/16	Regular Education
15 2nd Draft budget presented to School Board for review	1/6	Special Education
16 <i>AOE Updated funding law assumptions if available</i>	1/13	
17 3rd Draft budget presented to School Board for review	1/20	Capital Plans, AOE funding, Summary
18		
19 Budget approved by School Board	2/3	
20		
21 Public Information Meeting	2/3	
22 Prepare Superintendent, Principal and Board Reports	2/3	
23 Approve Warning & Post information & annual budget meeting	2/10	No earlier than 40 no less than 30 days prior meeting no later 10 days prior meeting
24 Forward budget & reports to Town office-Public distribution	2/15	
25 Report Board approved budget to AOE	2/20	
26 Public budget information meeting [official hearing]	3/9	
27		
28 Public School District Annual/Town meeting - budget vote	3/16	
29		
30 Issue Teacher Contracts	3/30	
31 Issue Support Staff Contracts	5/14	
32 Revenue budget assump.confirmed [legislative session]	5/25	
33 Voter approved budget reported AOE - to set tax rates	5/28	
34 Implement budget plan	7/1	
35 State Tax dept. notifies select board school tax rates AOE distributes "Cash flow" document to Towns, notification of Tax revenues to/from Town municipality, VT Education	7/16	
36 Fund, and Public Schools	9/10	
37	Board meetings	
38 Board meeting cycles as of 7/01/20:	1st & 3rd Wednesday	
39 cc: Finance Committee/School Board:	10/7/2020	