

Academy school project planning Time line, cc WSED Finance Committee3.25.21 & Board 4.6.21

Action Items:

Timeline/Requirements to pre-qualify bidders

Timeline/Milestone/Schedule for Public Information Hearing and Vote

Timeline Milestones:

- September 2019, Academy School Addition and Special Education Renovation Project Feasibility Study completed by Stevens & Associates
- February 5, 2020 WSED Board Meeting
Academy Capital Projects, pursue next steps to implement the project
- April 15, 2020, Board adopts project sustainability goals
- December 29, 2020, Workshop with Board reps. and energy consultants, reviewed sustainability recommendations to be integrated into project design consistent with Board goals
- Jan 19, 2021, Board Meeting, authorization move forward with design services, approved \$202k Stevens & Associates service proposal
- January 20, 2021, Resume Schematic Design development to Inform Final Design
- Mar 2, 2021, Board approved recommended project timeline and Civil Engineering Services to be provided by Stevens & Associates
- Mar 3, 2021, Formal Authorization-AIA Contract executed with Stevens & Assoc.
- March 16, 2021, Board established date of public vote authorizing Borrowing of Funds pursuant to VSA 24s1786a; consider the following article; (May 11 2021)

“Shall the Board of School Directors of the Windham Southeast School District be authorized to borrow a sum not to exceed \$2,000,000, subject to reduction from available reserves, state and federal grants-in-aid, and repayable over a term not to exceed five years, for the purpose of financing improvements at the Academy School Building, namely, a necessary addition and renovation to student learning environments, the estimated cost of such improvements being \$2,000,000?”

- March 25, 2021 Workshop #2 with Board reps. and energy consultants, reviewed sustainability recommendations to be integrated into project design consistent with Board goals
- April 6, 2021, Board approval of schematic design (design lock) needed to proceed with Final Design Development and construction documents
- April 7 – July Final Design Development, select final materials
- 2 Weeks – Professional Cost Estimate (concurrent) Design Development Cost Estimate
- April 27, 2021, Board Authorizes Bidder Prequalification process
- May 6, 2021, Board conducts public information hearing on proposed project
- May 11, 2021, Warned meeting of the District Voters conducted via Australian ballot format due to Pandemic, vote on authorization to borrow funds
- May 11, 2021, Board interviews interested Bidders
- June 8, 2021, Board selects Prequalified Bidders to participate in Bid process
- June 9 to July 31, Contract Document development, complete construction documents/specifications
- Early August Submit Bid documents to prequalified bidders
- End – August Bid Opening
- Mid – September Bid Award
- Late September Start Construction